

The Pickens County Board of Education met on November 14, 2011 at the Central Office (377 LaDow Center Circle) at 6:30 p.m. Mr. Roger Minton, Mr. Nick Tolstick, Mr. Travis Bailey, Mr. Michael Hinton, and Mrs. Debbie Holley were present. Others present were Superintendent, Leonard Duff, Mrs. Jennifer Shirley, Ms. Anissa Ball and Ms. Alesia Williams.

1. **MEETING OPENED:**

Board Chairman, Travis Bailey welcomed everyone to the meeting and asked that a moment of silence be observed. On a motion by Mr. Nick Tolstick, seconded by Mr. Michael Hinton the Board unanimously approved the meeting to be open.

2. **APPROVE AGENDA:**

On a motion by Mr. Michael Hinton, seconded by Mrs. Debbie Holley the Board unanimously approved the agenda.

3. **ELECTION OF BOARD CHAIRMAN AND VICE CHAIRMAN:**

Michael Hinton questioned the need to elect a chairman and vice chairman each year due to a motion that was approved in 2000 that stated that the Board chairman does not have to change each year and an individual can serve two consecutive terms as chairman or vice chairman. Dr. Duff read the Board policy, Officers of Board: The Board will elect a member to serve as chairman and vice chairman each year as required by state law. He told the Board that state law requires the Board to elect a chairman and vice chairman each year but they could nominate and elect the same person in consecutive years.

Superintendent, Leonard Duff opened the floor for nominations for Board Chairman for the new term November 2011 – October 2012. Mr. Nick Tolstick nominated Mr. Travis Bailey, Mr. Roger Minton seconded, and the vote was unanimous. Superintendent, Leonard Duff opened the floor for nominations for vice chairman for the 2011-2012 term. Mr. Roger Minton nominated Mr. Nick Tolstick, the vote was unanimous.

4. **APPROVE MINUTES:**

On a motion by Mr. Michael Hinton, seconded by Mrs. Debbie Holley the Board unanimously approved the minutes of the October 24, 2011 meeting as presented.

5. **APPROVE PAYROLL:**

On a motion by Mrs. Debbie Holley, seconded by Mr. Nick Tolstick the Board unanimously approved the October 2011 payroll as presented by CSFO, Jennifer Shirley.

6. **FINANCIAL REPORT:**

On a motion by Mr. Nick Tolstick, seconded by Mr. Roger Minton the Board unanimously approved the financial report as presented by Mrs. Jennifer Shirley for the month of October and cash balances as follows:

General Fund	\$484,867.69
QZAB	105,581.91
Capital	844,338.50
Capital CD	337,179.05
Debt Service Fund	18,697.00
CNP Balance	787,364.19
Federal Programs	75,730.54
Local Schools	664,750.86

7. **ELECTRONIC TRANSACTIONS:**

Dr. Duff spoke to the Board about the technology now available and asked their opinion of receiving their board information electronically. All the board members, except Mr. Hinton (does not have capability at this time) agreed to give the electronic transfer a try for the December meeting information.

8. **PERSONNEL RECOMMENDATIONS:**

On a motion by Mr. Nick Tolstick, seconded by Mrs. Debbie Holley the Board unanimously approved the Superintendent's personnel recommendation as follows:

LEAVE OF ABSENCE

Kim Hocutt Lunchroom worker, Gordo, effective 9/22/11

RESIGNATION

Brooke Wilkins Job Coach, effective 12/1/11

9. **MEETING ADJOURNED:**

There being no further business, Chairman Travis Bailey adjourned the meeting at 6:58 p.m.

Chairman

Secretary